

Is it Tax Deductible?

Information for Teachers

Below is a list of suggested tax deductions that may be available to you as a **Teacher**. It should be noted, however, that everyone's situation will be different, and it is recommended that you talk to your accountant about any expenses you wish to claim.

WORK-RELATED EXPENSES

- Travel Costs**
 - ✓ Costs incurred between two places of work for educational purposes (including bus, train, taxi fares, parking fees and tolls)
 - ✓ Costs relating to school excursions and camps
- Clothing**
 - ✓ Cleaning of work clothing
 - ✓ Occupation-specific clothing
 - ✓ Protective clothing
 - ✓ Work uniforms
- Self Education**
 - ✓ Cost of meals (if sleeping away from home)
 - ✓ Course fees, textbooks, stationery, photocopying and student union fees
 - ✓ Depreciation of computer apportioned for self-education
 - ✓ Home office expenses
 - ✓ Postage and stationery
- Home Office**

If you perform some of your work from home, you may be able to claim a deduction for the costs you incur, even if the room is not set aside solely for work-related purposes. You may be able to claim:

 - ✓ Cost of heating, cooling and lighting
 - ✓ Cost of repairs to home office furniture and fittings
 - ✓ Internet access charges
 - ✓ Stationery (pens, diary, calculator)
 - ✓ Work-related phone calls
- Other**
 - ✓ First aid courses
 - ✓ Union or professional association fees, subscriptions and registrations

The above work-related expenses are provided that:

- you must have spent the money yourself and weren't reimbursed,
- it must be directly related to earning your income,
- you must have a record to prove it.

ALLOWANCES

You cannot automatically claim a deduction just because received an allowance. It must be shown as a separate amount on your payment summary:

- Motor vehicle allowances (based on a cents-per-kilometre basis)
- Meal allowances

ADDITIONAL | The following general expenses are also allowable:

- Bank charges on work-related or investment accounts
- Donations to registered charities
- Income Protection Insurance
- Sun protection items
- Taxation and accountancy fees